

NEW HAVEN BALLET

Lisa Sanborn, Artistic Director

STUDENT HANDBOOK



The cover of the New Haven Ballet Student Handbook features a photograph of three young ballerinas in black leotards and white tights, performing a ballet pose against a grey background. The text on the cover includes the company name, artistic director's name, studio locations, age range, contact information, and a row of logos for various sponsors.

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STUDIOS IN BRANFORD AND NEW HAVEN
AGES 3 – ADULT

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NATIONAL ENDOWMENT FOR THE ARTS

Arts & Tourism

Ethel & Abe Lapides Foundation

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Department of Economic and Community Development

Office of the Arts

NewAlliance Foundation, Inc.

Phone: 203.782.9038

Fax: 203.785.0088

administrator@newhavenballet.org

www.newhavenballet.org

STUDIO LOCATIONS:

Danspace & Studio 70
70 Audubon Street
New Haven, CT 06510

Whitney	Branford
591 Whitney Ave.	9 Business Park Drive
New Haven, CT 06510	Branford, CT 06405

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Photo: Thomas Giroir ©2017

NHB MISSION STATEMENT:
To demonstrate and use the power of dance to change the life of every person in the community through education, performance, physical exercise, artistic aspiration, personal development and social interaction to the fullest of their potential.

INTRODUCTION

New Haven Ballet (NHB) is a non-profit, 501(c)(3), Connecticut-based dance-education organization committed to artistic development, excellence, and innovation. NHB has a wide range of repertoire, which encompasses classical masterpieces of the past in addition to modern, cutting-edge works. NHB also provides arts education and accessible dance training through its Community Outreach Programs, *DanceAIR* and *Shared Ability*.

NHB instructs students of all ages, levels, and backgrounds. Through NHB's programs, students develop and refine cognitive and creative skills and strengthen problem-solving abilities, which add to their overall academic achievement and success. With talents cultivated at NHB, students pursue careers as professional dancers, seek higher educational opportunities in dance, and find success in many other high-achieving, often competitive fields. NHB's high-quality educational programming also forms future dance audiences.

RULES AND REGULATIONS

The following rules have been instituted to ensure that the environment at NHB is safe for all students and staff, and is conducive to students' learning and development. By participating in NHB programs, students and parents agree to abide by all rules and conditions set forth by NHB and to maintain a respectful and professional attitude.

GENERAL INFORMATION AND POLICIES --

Office Hours

New Haven Office:

Monday – Friday 9:30 a.m. – 6:00 p.m.

Saturday 11:30 a.m. – 1:00 p.m.

Branford Office:

Monday–Wednesday 3:30 p.m. – 8:00 p.m.

Saturday 9:00 a.m. – 1:00 p.m.

REGISTRATION

A \$35 non-refundable and non-transferrable annual registration fee applies to all students in the Children's and Student Divisions. Classes in the Teen/Adult Open Division are held on a drop-in basis and do not require a registration fee. Classes are filled on a first come, first served basis. Students are automatically registered for the same class schedule for the Spring Semester and student accounts are charged accordingly. You must contact the NHB office **before January 22** if you wish to withdraw from the Spring Semester.

Students who participate in NHB classes are deemed to agree and consent to NHB policies and procedures. Participation is contingent upon submission of necessary forms. NHB reserves the right to preclude students from participating if required forms have not been received.

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MINIMUM WEEKLY CLASS PARTICIPATION

Ballet is both artistic and tremendously athletic, requiring many hours of serious work and dedication to achieve the strength, flexibility, and artistry necessary to safely perform at the high level NHB programs demand. NHB's Student Division is committed to providing the finest professional training to serious recreational and pre-professional students. Students in Levels 1-8 are required to enroll in and attend a minimum number of weekly classical ballet classes at NHB. Classes taken at other schools may not be substituted. This helps to ensure the proper development and safety of the students and allows for mastery of the material.

The number of classical ballet classes per week required for students in the Student Division --

Class Level	Required	Recommended
Level 1	1	2
Levels 2/3	2	3
Levels 4/5	3	4-5
Levels 6/7	3	5-6
Level 8	4	5-6

Participation in enrichment classes can be a wonderful supplement to the development of a classical ballet dancer and is encouraged. Enrichment classes may not be substituted for classical ballet classes. Students must be enrolled in Student Division ballet classes to participate in Contemporary class.

EVALUATION AND PLACEMENT

Students in NHB's Student Division are evaluated each year. Tremendous care and attention is devoted to the evaluation process to provide clear goals for our students as they develop their technique and love of dance. In addition to corrections instructor(s) provide during classes, students in the Student Division are formally evaluated to help determine their advancement for the next school season. At the end of each school year, students receive notice of their placement for the following year. NHB faculty make recommendations for student placements. Placement decisions made by the Artistic Director are final.

A student's level placement is a benchmark indicating attainment of required skills and strength. Placement is a complex process and may not necessarily be based on a student's years of study or age. We rely on the expertise of NHB faculty and Artistic Director, who observe each student throughout the school season to evaluate their understanding and mastery of class material, physical strength, flexibility and development, as well as consider their attendance record, and artistic development and maturity. Because the level of technical achievement within the general student population varies from year to year, overall placement standards may also vary for the different levels of the Student Division.

Advancement is a unique process for each individual student. Students are placed to allow them to develop their classical ballet technique without placing the physical health and emotional well being of the child at risk. Unlike academic programs, it is common for students to be asked to repeat a level of training. It is important that students have regular attendance, make up absences and be able to execute and master class material successfully to be considered ready for matriculation. Matriculation requires mastery of the syllabus, completion of the full academic year of study, passing of any administered exams, and occurs in the fall of the next term. Students who fail to complete a full year may not matriculate. Recommendation for matriculation occurs at the end of the academic year.

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POINTE

Pointe work is essential in preparing a young dancer for advanced ballet training. Only the Artistic Director and faculty can determine when a student is ready to begin this aspect of classical training. Strong feet, ankles, legs, and body control are the keys to physical readiness. Comprehension of classical ballet technique is an essential component for recommendation to begin pointe work. Students must be healthy, enrolled in and attend the requisite number of classes to participate in pointe classes. Levels 4-8 must enroll in a weekly pointe class.

COMMUNICATION

Students or parents who have questions regarding dance classes, the curriculum, or progress are encouraged to contact the NHB office. Communication with the faculty between classes is not permitted. All questions and concerns must be directed to the office.

LETTER REQUESTS

Requests for letters from NHB should be submitted to the NHB office. Letters can be requested for scholarship applications and college/school recommendations. Requests for recommendations and other letters must be submitted as early as possible, and in no event less than three weeks before it is needed.

CLASS CANCELEATION

Classes require a minimum of five students enrolled per class. An assessment will be made after the third week of each semester with regard to enrollment. Classes with low enrollment are subject to cancelation.

In the event a class is removed from the schedule due to insufficient enrollment, students will be notified by email with at least 24 hours notice. For the most current information about classes being offered, please visit the New Haven Ballet website at www.newhavenballet.org. NHB maintains a policy of offering no refunds, credits, or transfers. If a class is canceled, students are encouraged to take another class in the appropriate division at the same or lower level.

INCLEMENT WEATHER

NHB may cancel classes at any time if weather conditions are thought to be hazardous and/or travel may be unsafe for students and their families. In case of extreme weather conditions it is the responsibility of students and their families to contact NHB for the most updated information regarding class schedules and school closings. Inclement weather closings will be reported in NHB's voicemail at 203.782.9038, online at www.newhavenballet.org and WTNH weather at www.wtnh.com.

NHB will also send a courtesy email to notify enrolled students of school closings. NHB will not add classes or extend the calendar school year to make up for classes missed due to inclement weather or unexpected school closings. No refunds or credit will be given for classes missed due to inclement weather. Students are encouraged to make up any missed classes.

LOST AND FOUND

NHB is not responsible for any lost or stolen items. Items found at NHB should be taken to the NHB office. To inquire about a lost item please contact the New Haven office at 203.782.9038.

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PARKING

The area in front of 70 Audubon Street is a no-standing zone. Street parking and parking in the Audubon Court Garage are available. Parking validation tickets for the Audubon Court Garage are available outside the NHB office. Street parking is available for the 591 Whitney Avenue studio. Parking is available for the Branford studio in the parking lot in front of the studio.

STUDENT ARRIVAL/DISMISSAL POLICY

Students are required to have an adult present for arrival and dismissal. Children's Division parents or caretakers are strongly encouraged to remain on the premises during class times. There is a 15-minute waiver period past the dismissal time. **Student accounts will be charged \$25 for every 15-minute increment past the waiver period for late pick up.** For example, a student's account will be charged \$25 if class ends at 7:00 p.m. and pick up occurs at 7:25 p.m.

ETIQUETTE/CONDUCT

NHB maintains a high standard for professional behavior. Proper etiquette for a dancer not only enhances his/her study at NHB, it carries over into his/her academic life and professional future. Students must be prepared for class, focused and dedicated in the classroom, and productive with their time before and after class. The hallways should remain quiet and used for stretching, conditioning, and mentally preparing for class. Students should be dressed and ready when the instructor enters the studio. There should be no talking in class or rehearsal unless there is an inquiry for the instructor.

NHB expects students to be supportive of one another and work as a team to create a positive atmosphere in the classroom. Gossip, bullying, or any other inappropriate behavior will not be tolerated. Students of NHB represent the school and are expected to demonstrate only the finest professional behavior both in and out of class, in person and when using electronic media or other means of communication. NHB faculty and staff may not "friend" students in NHB's Student or Children's Division on Facebook or other similar electronic sites/media and students and faculty/staff are asked to "unfriend" such NHB students. Inappropriate or unacceptable conduct by staff, faculty or students may result in warnings or sanctions.

Parents are role models for children. NHB expects parents (and family members) to conduct themselves in ways that promote a positive atmosphere at NHB through conduct in and associated with NHB – in person and when using electronic media or other means of communication. NHB expects that parents and family members of students will conduct themselves by showing respect and courtesy for all students, staff, and faculty. Inappropriate or unacceptable conduct by parents or family members may result in warnings or sanctions to the parent, family member or student in the sole discretion of the Artistic Director. Unacceptable behavior by anyone associated with a member of the NHB community that threatens to, or actually results in, harm to an NHB student or any member of a student's family, may result in sanctions, including but not limited to suspension or expulsion from classes, performances and/or the school, with the assessment of harm, threats of harm and appropriate sanctions to be determined in the sole and absolute discretion of the Artistic Director. No refunds or credits will be given for amounts previously paid or still owing to NHB from a sanctioned student or that student's sanctioned family.

ATTENDANCE AND PUNCTUALITY

Regular, punctual attendance is important for students to progress. Being on time for class is essential. Classes begin with warm-up exercises to prevent injuries that might result from the more difficult steps that follow. Students who are more than ten minutes late will be asked to observe the remainder of class. Students should not

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disrupt class by entering late or leaving early. Students who must leave early should get prior permission from the instructor at the beginning of class.

ABSENCES

All students must notify the NHB office at 203.782.9038 of any absences or lateness. NHB asks that students err on the side of caution and stay home if they suffer from a potentially contagious illness or fever. Students must be fever free for 24-hours prior to returning to class. Excessive absences within the semester will affect evaluation results, future placement, and possibly participation in productions.

MAKEUP CLASSES

Students are permitted to make up a maximum of one month's worth of classes per semester and should make up any classes missed due to injury, illness, inclement weather, etc. This does not include periods when the school is closed, such as Thanksgiving Break, Winter Break, Spring Break or Performance Tech Weeks. Makeups must be completed within the same semester at the student's level or the level immediately below in any division in which the student's age is appropriate. No refund or credit is given for missed classes regardless of the reason, except as follows: i.) upon presentation of a medical doctor's note stating the student suffered an injury or illness, which prevents the student from participating in consecutive classes in any capacity for a period greater than 1-month, or ii.) the family has moved out of state.

FOOD

NHB is a peanut free environment. Students are encouraged to eat a healthy snack and hydrate sufficiently before class. No food, gum, or other snacks or drinks are allowed in the studios, waiting areas, or dressing rooms. Chewing gum is not permitted during class. Students participating in numerous classes or lengthy rehearsals may bring bottled water into the classroom. Because of allergies, students and parents are not permitted to bring food to share with the class.

HEALTH

Ballet dancers are athletes as well as artists. Achieving peak performance in classical ballet calls for exceptional physical, mental, technical, and artistic skill. Compromising health in pursuit of thinness not only reduces a dancer's ability to sustain the rigors of classical ballet training it can have severe and extreme consequences. While many students who study dance have lean physiques, NHB is committed to ensuring students adhere to healthy eating practices and sustain a healthy body weight. NHB reserves the right to ask any student who appears to be lower than 20% of their Body Mass Index (BMI) or who presents with a rapid or excessive change in body weight to not participate in classes, rehearsals and/or performances.

CELL PHONES AND ELECTRONIC DEVICES

Students must leave cell phones, and to the extent applicable other electronic devices, on silent or off at all times at NHB. Students are not permitted to check cell phones or use other electronic devices during class, but are permitted to use cell phones and other electronic devices between classes.

FIRST AID

In the event a student is injured, a first aid kit is available. NHB is not able to distribute any over-the-counter or prescription medications.

OBSERVATION WEEK

Parents are encouraged to observe classes during the designated Observation Week each semester. During this

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week parents may observe Children's, Student, and Enrichment Division classes. NHB asks that parents arrive on time and stay for the entire class. **NHB does not permit any videotaping or still photography of classes at any time.** You may photograph your child after class.

PRIVATE COACHING

NHB does not offer private coaching or instruction, except as necessary for students to prepare for performances.

SUMMER

Summer is an important time for classical ballet students to maintain their fitness level and continue their artistic development. NHB offers Summer Intensive Programs for ballet students aged 3-19 years during the summer. Participation for the full program is highly recommended for serious students as it allows students to continue to improve their technique, as well as work with NHB faculty and the Artistic Director in a more concentrated environment, which maximizes their progress and growth.



PARTICIPATION IN COMPETITIONS, FESTIVALS, & OTHER PERFORMANCES.

NHB is committed to providing the finest professional classical ballet instruction, which means that class time is dedicated to training. NHB does not condone participation in competitions. The New Haven Ballet Company is often invited to participate in prestigious festivals, and other performances. The Artistic Director will select students who are members of the Company to participate in such events. These performances provide serious students who demonstrate strong potential with additional opportunity for private coaching and further artistic development. NHB's annual tuition does not cover festival expenses, and each student will be responsible for such fees.

COPYRIGHT

All dance works staged and/or choreographed by NHB staff, faculty or students remain the property of the respective choreographers and NHB. In addition to NHB's copyrights, photographers and videographers own copyrights that must be respected. The posting, publishing or use of photos and/or video featuring works staged and/or choreographed by NHB is strictly prohibited without the prior written consent of NHB and other copyright holders.

CONCERNS/COMPLAINTS

Individuals with concerns should address them to the Office Administrator, who will assess and bring the concerns

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to the attention of the appropriate person.

TUITION --

CHILDREN'S AND STUDENT DIVISIONS

Students in the Children's and Student Divisions sign up for the entire academic year. Drop-ins and class cards are not accepted in the Children's and Student Divisions. To enroll in the Student Division, students must be full-time students in an accredited program, or its equivalent, and aged 19 years or younger. Students who are enrolled in collegiate level or higher academic programs, as well as students aged 20+ years, are encouraged to participate in Open Division classes.

Tuition prices for the semester are listed on the website, www.newhavenballet.org, and may also be obtained from the NHB office. Students are encouraged to pay in full for each semester. At a minimum, students are required to pay half of the semester's tuition plus the full registration fee to reserve their place in and take class on the first day of the program or term. To arrange for a payment plan, please contact the NHB Business Manager.

TEEN/ADULT OPEN DIVISION CLASSES

The Open Division comprises NHB's recreational program and classes are held on a drop-in basis. Students aged 12+ years who do not wish or are unable to participate in the requisite number of Student Division classes are welcome to participate in Open Division classes, but must pay for these classes individually or purchase a 10-class card. Refunds or replacement cards will not be issued for lost or stolen class cards.

SCHOLARSHIPS AND FINANCIAL ASSISTANCE

Merit scholarships may be awarded by the Artistic Director to advanced level students who have demonstrated extraordinary professional potential. Financial assistance, which is very competitive, is available for students participating in Level 1 and higher, but is competitive. Financial assistance is determined on an annual basis in August. Boys in Student Division Level 1 and above receive 50% off of tuition.

Students awarded scholarships or financial assistance must attend all classes for which they are registered. If an absence is unavoidable (i.e., illness, family emergency, etc.), students must notify NHB as soon as possible to excuse their absence. Scholarships and financial aid will extend to tuition only and can only be applied to the specific programs outlined in the student's scholarship or financial aid agreement. Students are expected to participate in all workshops, programs, summer intensives, educational presentations, competitions, and festivals on behalf of NHB when necessary. They should adhere strictly to NHB's policies, pay all required registration fees and/or deposits on or before the first day of class, and always strive to exemplify high moral character, a strong work ethic, and excellence in performance.

For merit scholarship and financial assistance consideration, applicants must meet the following requirements:

1. Submit a completed financial assistance application
2. Submit a one-page essay on why dance is important to the student
3. Submit the most recent report card
4. Supply a copy of the most recently completed income tax forms
5. Schedule a Placement Class (new students only)

NHB has a finite amount of financial aid available. Once NHB has awarded this amount there is no additional aid available until the following year. Financial assistance awards are highly competitive. Students must demonstrate a high aptitude for classical ballet study, commitment to study ballet and financial need. **All financial assistance**

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application materials are due August 15. Financial assistance is given for full year students only and to those who participate in the recommended number of classes. Please be mindful of deadlines, as late applications are not considered.

PAYMENT PLANS

Payment plans are available. Please inquire with the Business Manager for more information.

REFUND POLICY

When registering for any NHB program, it is a commitment for either the entire year or the full semester for the Children's and Student Divisions. **NHB maintains a strict policy of offering no refunds, credits, or transfers. Tuition is non-refundable regardless of whether the program in question has already begun.** Refunds are not available for class cards or any Open Division class(es). The only exceptions to this policy are: i.) upon presentation of a medical doctor's note stating the student suffered an injury or illness, which prevents the student from participating in consecutive classes in any capacity for a period greater than 1-month, or ii.) the family has moved out of state.

PERFORMANCE OPPORTUNITIES -- NHB WINTER AND SPRING PRODUCTIONS

NHB students may participate in NHB's *Nutcracker* and/or Spring productions each year.



Photo: Thomas Giroir ©2017

PARTICIPATION IN PRODUCTIONS

Participation in performances is by audition or invitation only. Students must have and maintain good class attendance with current account balances to be eligible to perform. In the fall, students in Creative Ballet 2 and higher may audition for *The Nutcracker*. In the spring, one class per level is selected to perform in the annual Spring Performance. Students enrolled in those selected classes are invited to perform in the Spring Performance. For selected "Performance Classes" a small portion of class time is used for rehearsals since practice is considered an important part of dance training. This model allows for the greatest growth and technical achievement as the primary focus of class time remains dedicated to training. Students wear their class uniform for the Spring Performance. Class and rehearsal attendance, punctuality, conduct, and dress-code adherence are mandatory for performance participation. Participation in performances is voluntary. Students in the school are also afforded an

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opportunity to showcase their accomplishments through an end of year observation day, in which family and friends are invited to observe class for a demonstration of the students' accomplishments.

Casting for roles is entirely at the discretion of the Artistic Director. Students and parents are responsible for reading the rehearsal schedules and noting when rehearsals occur, which is subject to change, as well as attending all rehearsals and performances as scheduled. Dress rehearsals are mandatory. Students must be attending their regularly scheduled ballet classes to safely participate in rehearsals. Students who miss more than two rehearsals or a dress rehearsal may not be allowed to perform.

NEW HAVEN BALLET COMPANY (NHBC)

Students in levels 5-8 are eligible to audition for the New Haven Ballet Company. Levels 6-8 do not perform a separate class piece in the Spring Performance. The purpose of the NHBC is to provide Intermediate and Advanced level students with enhanced training opportunities through additional performances and exposure to special coaching by NHB Faculty and the Artistic Director, as well as guest choreographers and teachers. In recent years, NHBC has worked with numerous professional teachers, choreographers and dancers from companies such as the New York City Ballet and Miami City Ballet, as well as performed highly acclaimed work. NHBC's eclectic repertoire



includes classical ballet, neo-classical ballet, modern, and other dance forms. Auditions are held in January and selection is competitive. Rehearsals are held on Tuesday and Thursday evenings, as well as Saturday afternoons. To be eligible to audition, students must be enrolled and have good attendance in the minimum recommended number of weekly classes for their level and commit to attend all rehearsals and performances.



Photos: Thomas Giroir @2017

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Photo: Mike Franzman ©2017

THE NUTCRACKER

NHB presents *The Nutcracker* at the Shubert Theater in December. NHB students in good standing who are enrolled in Creative Ballet 2 through Level 8 are eligible to audition for *The Nutcracker*. Students in Creative Ballet 2 attend assigned rehearsals during performance week December 9-17 only. Students in Pre-Ballet through Level 5 attend weekly rehearsals on weekends. Students in Levels 6-8 may be required to attend rehearsals on Tuesdays and Thursdays in addition to weekends. Students audition based on their NHB class level. Specific audition information will be emailed and posted at www.newhavenballet.org. It is the responsibility of students and parents to read and note rehearsals posted on the schedule, which is subject to change.

Participating in *The Nutcracker* is an honor and privilege. It requires tremendous discipline and dedication on behalf of everyone. Students are required to attend all rehearsals. Rehearsal schedules are fluid – meaning that rehearsals are scheduled as needed based on how well students are mastering choreography. Over 200 students participate in *The Nutcracker* and must be scheduled into rehearsals on Saturdays and Sundays. For this reason rehearsal schedules are set for a few weeks at a time. Parents and students must review the rehearsal schedules as they are posted. Students must attend their regularly scheduled ballet classes to participate in rehearsals and accounts must be current for students to audition for and participate in *The Nutcracker*. A *Nutcracker* Handbook will be posted when casting is posted.

COSTUMES

Costumes and rehearsal tutus must be handled with the utmost care. If a student returns a costume to NHB with stains or other damage, students will be charged a fee for such damage. To prevent damage or stains, students must keep their hands clean when wearing costumes and not eat, drink, apply makeup, or sit on the floor while wearing costumes or rehearsal tutus.

AUDITIONS

The Nutcracker audition registration forms are emailed the first week of classes in the fall. Forms will also be available on our website, www.newhavenballet.org, and at the New Haven and Branford studios. Please arrive on time for registration. At the end of the audition please return your number.

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We ask that parents speak with children about the audition process. Students who have their hearts set on a particular role and are not open to the entire *Nutcracker* experience for the joy of participating in the performance may wish to refrain from auditioning. All parts are important – each provides for artistic growth, a chance for learning, and is essential to the production. Students who audition understand and agree to gracefully accept and perform any part awarded to them. Audition results will be e-mailed to students. All casting decisions are final.



Photos: Thomas Giroir and Jeffrey Kerekes © 2017

AUDITION ATTIRE

Required attire for girls:

Pink tights

Class leotard

Pink Ballet slippers

Girls in Level 6 and up wear pointe shoes.

Required attire for boys:

White T-shirt

Full-length black tights

Black ballet slippers

CLASS ATTIRE

NHB maintains a strict dress code to encourage improved concentration. Students are required to wear the specific uniform assigned to their level. Students who are not properly attired may be asked to leave class in order to change into appropriate clothing.

The following reminders apply to NHB students:

Uniforms should be kept clean and neat. Holes and frayed edges must be mended. Long hair should be pulled up securely; a neat bun is required. Watches, jewelry, and safety pins should not be worn in the studio. Dance shoes should never be worn outside the building.

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PLACEMENT CLASSES

Placement classes are required for students transferring from other schools into the Student Division and for students who have not completed their class level (*e.g.*, a student who leaves after the fall term and wishes to return the following fall term). Please contact the NHB Office Manager to schedule a placement class at 203.782.9038 or administrator@newhavenballet.org. Students will be notified of the placement decision.

VOLUNTEER OPPORTUNITIES

There are a wide variety of volunteer opportunities available, from helping with performances to assisting on audition days. It is also a great way to meet new friends who share a common interest. Any student or parent/guardian interested in getting involved as a volunteer at NHB should contact Ruth Barker at administrator@newhavenballet.org.

SUPPORTING NHB

Recognized as the preeminent dance school in the greater New Haven region, NHB is committed to providing accessible, high-quality dance training to students of all ages and levels of ability. Studying dance at NHB helps students create successful lives. Tuition only covers a portion of NHB's actual operating costs. **Your gift of any amount can make a difference to help NHB fulfill its mission! Make a gift to NHB's Annual Fund today by calling 203.782.9038.**

PARENT AGREEMENT

We acknowledge that we have read, fully agree to and understand the Student Handbook and understand what is to be expected of the student and parents at NHB.

I give my child permission to participate in all classes, rehearsals and performances pertaining to NHB. In case of emergency, I hereby authorize NHB, its representatives, members, officials, agents, and employees, paramedics and/or the nearest hospital emergency room to administer medical attention to the minor named in this Letter of Agreement. I further understand that NHB and any of its representatives, members, officials, agents and employees are not responsible for injuries sustained on the premises of the NHB studios or during any other activity or performance of NHB and agree to pay for any and all costs associated with medical treatment sought and/or administered.

I certify that my child/ward does not suffer from any allergies of which NHB needs to be aware, or that if my child/ward does have a severe allergy, I have notified the NHB office in writing and explained any care my child requires should he/she suffer from an allergic reaction while participating in any activities relating to the program for which I am registering my child. I recognize that dance is a physical art requiring physical exertion and flexibility, and injuries may occur. Yet, I do hereby release and forever discharge New Haven Ballet, its agents, its employees, its instructors and representatives from all claims, demands or claims for relief which may arise from or relate to any and all injury from participation at NHB. This shall include but not be limited to all activities in the dance studio, directly or indirectly around the dance studio, or in any other place so designated by NHB, including but not limited to the Shubert Theater. Further, I understand that in the instruction of dance and in particular, ballet, the touching of the student by the instructor may occasionally occur. This touching will occur only in assisting the student in proper alignment and execution of dance steps. I

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hereby authorize the dance instructors to touch my child/ward in an appropriate fashion for the purpose of providing ballet instruction. By registering for or participating in any class, rehearsal, performance or other activity related to or sponsored by NHB, (a) I acknowledge and assume any risks of participation in the Programs; (b) NHB, its faculty, employees, agents and volunteers and any performance space provider, shall be indemnified, defended, released and held harmless by my child and the parents/guardians for, against and/or from any expense, damage, loss, claim, injury or action arising out of or related to, caused by or suffered by my child while at NHB or participating in any NHB Program; (c) NHB is not responsible for any lost, misplaced or stolen items; and (d) I waive all claims related to or arising out of the foregoing. I understand and agree that no monies or other consideration in any form, including reimbursement for any expense incurred by me or my child/ward will become due to me, my child, our heirs, agents or assigns at any time because of my child's participation in any of the above activities. I understand that video cameras may be installed in the studio to insure the safety and wellbeing of myself and/or my child/ward. The content of these tapes will be secure and accessible by authorized personnel only. There will be absolutely no viewing, distribution, or access to these tapes by any person other than authorized personnel except where required by law.

Photo Waiver

I hereby consent to have my child/ward photographed, filmed, audiotaped and/or interviewed and grant the rights in perpetuity. I also agree to release, indemnify and hold harmless NHB, its members, officials, agent and employees against any claims, demands, actions, complaints, suits or together forms of liability that shall arise or be caused by the further use of my child/ward on radio, television, on the internet, in motion pictures, the print medium, or in all media now known or hereafter devised.

Tuition Policy

I understand and agree that I am liable for the full tuition amount indicated on any NHB statement, including any late charges, fees, or interest, even in the event of the student's withdrawal or dismissal from the program before its completion. I understand that NHB does not offer any tuition refunds for missed classes, withdrawal or dismissal from the program. No credit will be given for missed classes due to injury or illness.

I have read this document and fully agree and understand its terms.

Signed: _____
Print name:

Date: _____

Parent or Legal Guardian of: _____
(Please print)