

NEW HAVEN BALLET

Artistic Director Lisa Sanborn

Beauty and the Beast Guidelines

NHB's *Beauty and the Beast* Performance Venue: The Shubert Theater, 247 College Street, New Haven

Tech Week Rehearsal Schedules: "In-studio" rehearsals will occur May 6 and May 12 in Danspace at 70 Audubon Street, New Haven; Tech Week Rehearsals will occur at the Shubert Theater May 16-18. Students performing in *Beauty and the Beast* will be required to attend these rehearsals; they are mandatory.

Tickets and Seating:

Tickets to **NHB's production of *Beauty and the Beast***, featuring excerpts from the classical ballet *Paquita* and a special presentation by *Shared Ability*, may be purchased:

Shubert Box Office: 203-562-5666

Online: <http://shubert.com/shows-events/new-haven-ballet-spring-performance>

NHB Spring Performance Ticket Prices: **Adults: \$40*** **Children 12 and under/Seniors 65+: \$30***
(*Includes \$4 per ticket Shubert Theater restoration fee.)



Program Name List: Please verify the spelling of your child's name on the list posted in each studio. This is the way your child's name will appear in the program. If your child's name is spelled incorrectly or not listed please contact NHB's Office immediately at: 203-782-9038 or email: administrator@newhavenballet.org.

Cast Party: Students, families, faculty, and administrators are invited to the end of year Cast Party on May 19 after the performance on the Shubert Theater Mezzanine from 3:30-4:30 p.m. Come celebrate our students' accomplishments, sending off our Seniors and visit with members of our faculty and staff. Please bring desserts or beverages. Sign up sheets are located in Branford and New Haven. Please call 203-782-9038 or email: administrator@newhavenballet.org for more information.

CHECK-IN PROCEDURES FOR STAGE REHEARSAL & PERFORMANCE

- The entrance to the Shubert Theater is down the side alley on College Street between the theater and the garage. It is the last door on the left.
- Students and volunteers must check in at the stage door.
- Once you check-in, your child will be directed to his/her appropriate seat/dressing location.

NEW HAVEN BALLET

Artistic Director Lisa Sanborn

- Once students have checked in, they may not leave until they are released and checked out for the evening. Please see below so that you may plan to pack their bags accordingly.
- It is **ESSENTIAL** that students arrive and depart from the theater on time.
- You will not be allowed to enter the building before the assigned time.
- Students should arrive dressed in their class uniform with their hair done and bring appropriate footwear.
- No makeup is required for stage rehearsals during Tech Week.
- **If your child will be late or absent for any reason** please call the NHB Office (203-782-9038) and email: administrator@newhavenballet.org.

STAGE REHEARSAL & PERFORMANCE CHECK- OUT PROCEDURE

- When a student's stage rehearsal ends, those students will be dismissed and checked out from the check-out table at the stage door entrance.
- For performances: All students must remain in the theater for the entire performance.
- At the end of the performance, students will be checked out from the check-out table.

FOR THE SAFETY OF THE CHILDREN, STUDENTS WILL BE RELEASED IN THE FOLLOWING ORDER:

CREATIVE BALLET 1/CREATIVE BALLET 2

PRE-BALLET/PRIMARY

LEVEL 1

LEVEL 2, LEVEL 3

LEVEL 4

LEVEL 5-8, NHB COMPANY

WHAT TO BRING TO THE THEATER

- Creative Ballet 1 – Level 8, including gentlemen, please arrive in your class uniform with hair done.
- Level 1-Level 5 and NHB Company ladies: please bring/wear a nude colored camisole leotard with no plastic or removable straps. This foundational leotard liner is worn under costumes, which ensures safe hygiene for costumes provided by NHB as those items are shared, and also helps ensure opaqueness under stage lights.
- Boys wear opaque black tights or two pair of black tights to ensure opaqueness under stage lights.
- NHB Company: please bring warm up clothing to the theater.
- Creative Ballet 1 – Level 8, two pairs of tights with no holes or runs.
- Clean pair of ballet shoes with elastics sewn.
- Homework, books, art books or paper, colored pencils or crayons (NO MARKERS), cards and quiet games.
- Bottled water only! No snacks please. **DO NOT** bring peanuts or peanut products to the theater.

MAKEUP (Performance Only)

- No makeup for *Creative Ballet 1-Primary* students.
- No makeup for boys.

NEW HAVEN BALLET

Artistic Director Lisa Sanborn

- *Level 1-3 female students* should arrive at the theater with light basic stage makeup applied to a freshly washed face: foundation (entire face including under jaw bone), loose face powder, light blush to apples of cheeks, lipstick slightly darker than natural lip color, and brows slightly darkened with brown eye shadow if they are very fair.
- *Level 4 and 5 female students* should arrive at the theater with basic stage makeup applied to a freshly washed face: foundation, face powder, black eyeliner, neutral eye shadow (cream/white (highlight), peach/beige/wine (accent), and matte brown (contour), brows slightly darkened with brown eye shadow, black mascara, blush applied to apples of cheeks, lipstick (rose – no lip gloss).
- *NHBC females:* please arrive at the theater and bring basic (heavy street) makeup to the theater: foundation, face powder, black eyeliner, neutral eye shadow (cream/white (highlight), peach/beige/wine (accent), and matte brown (contour), brows slightly darkened with brown eye shadow, black mascara, blush, lipstick (rose – no gloss), eyelash glue and black false eyelashes.

HAIR

- HAIR: Female students must arrive with their hair up in a standard ballet bun or other specified hairstyle. No bangs, wisps, or hair ornaments are allowed. Male students must have their hair neatly combed and sprayed away from the face.
- HAIR SUPPLIES: For touch-ups, students should bring a hairbrush, hairpins, bobby pins, ponytail elastics, hairnets, gel and non-aerosol hair spray. (There will be no supplies at the theater).

THEATER RULES, ETIQUETTE AND PROPER CONDUCT

NO ONE OTHER THAN STUDENTS, ARTISTIC STAFF, ASSIGNED VOLUNTEERS, AND TECHNICAL STAFF AND CREW ARE ALLOWED BACKSTAGE.

NO eating or drinking anything other than water when in costume. **NO** sitting in costume. **NO** running. **NO** raised voices. **NO** jewelry, nail polish, perfume or cologne. **LEAVE** jewelry, watches, or other valuables at home.

HANDLE costumes and props with respect and care. Hang them up properly, and return them to the proper person or place with all accessories (head-pieces and loose parts) intact. If a student's costume is found improperly placed (e.g., on the floor) that student may lose performing privileges.

STUDENTS (Level 2 - 8) please wear deodorant.

HEAD LICE POLICY

Head lice are extremely contagious and may be passed along by shared clothing, headgear, combs, brushes etc. New Haven Ballet has a "no head lice" policy, as well as a "no nit" policy. Students found to have live head lice will be excluded from all NHB classes, rehearsals and performances, and not allowed to return until they are lice-free.

Students are required to be re-examined by their physician in 14 days to confirm they have remained lice-free.

IMPORTANT PHONE NUMBERS AND CONTACTS

Ruth Barker, Office Manager, NHB Office: 203-782-9038; Email: administrator@newhavenballet.org