



**Phone: 203.782.9038**

**Email: [administrator@newhavenballet.org](mailto:administrator@newhavenballet.org)**

**[www.newhavenballet.org](http://www.newhavenballet.org)**

**NHB Office**

**Danspace and Studio 70**  
The Community Foundation Building  
70 Audubon Street  
New Haven, CT 06510

**Whitney Studio**

591 Whitney Avenue  
New Haven

**Bethany Studio**

Willow Tree Montessori School  
171 Amity Road  
Bethany

**Branford Studio**

Joseph Trapasso Community House  
46 Church Street  
Branford

**Q House Studio**

Dixwell Community House  
197 Dixwell Avenue  
New Haven

**Hamden Studio (New in 2024)**

Congregation Mishkan Israel  
785 Ridge Road  
Hamden

**MAILING ADDRESS**

**New Haven Ballet**  
**800 Village Walk**  
**Box #204**  
**Guilford, CT 06437**

# NEW HAVEN **BALLET**

LISA KIM SANBORN ARTISTIC DIRECTOR



Photos: Thomas Giroir ©2022

## **NEW HAVEN BALLET'S MISSION**

*To provide the greater New Haven Community with exceptional classical ballet training, performances, and outreach programs that nurture appreciation of ballet and foster the joy of dance.*

New Haven Ballet is a 501(c)(3) nonprofit organization. All gifts are tax-deductible to the full extent of the law.

## **INTRODUCTION**

New Haven Ballet (NHB) sets the standard for classical ballet training throughout Greater New Haven, Connecticut. Our commitment to excellence and professionalism in our training programs is a testament to the quality of our work. We offer recreational and pre-professional classes for students ages 3 to adult, with studios in New Haven, Branford, Bethany, and Hamden, in addition to a pre-professional sleep-away summer intensive at Choate Rosemary Hall in Wallingford, Connecticut. Outreach programs include Shared Ability, which provides dance workshops and performing opportunities to artists with disabilities, and DanceAIR, which offers needs-based scholarships to make our high-quality arts education accessible.

NHB instructs students of all ages, levels, and backgrounds. With talents cultivated at NHB, students pursue careers as professional dancers, seek higher educational opportunities in dance, and find success in many other high-achieving, often competitive fields. NHB's high-quality educational programming also forms future dance audiences.

## **RULES AND REGULATIONS**

The following rules have been instituted to ensure that the environment at NHB is safe for all students and staff and is conducive to students' learning and development. By participating in NHB programs, students and parents agree to abide by all rules and conditions set forth by NHB and to maintain a respectful and professional attitude.

## **GENERAL INFORMATION AND POLICIES –**

### **OFFICE HOURS (Call or email to make an appointment):**

**Monday-Thursday 9:00 a.m. - 5:00 p.m.**

**Saturday 9:00 a.m. – 1:00 p.m.**

**Tel. 203-782-9038**

**Email: [administrator@newhavenballet.org](mailto:administrator@newhavenballet.org)**

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## **Health & Safety Policy**

New Haven Ballet's health and safety policies help ensure the health and safety of our students, staff, and faculty. A select group of medical and legal professionals recommend a plan for New Haven Ballet. These policies change from time to time. Students and families must adhere to health and safety protocols to participate in classes and/or perform. Any student or family member who fails to adhere to these or other protocols will be prevented from participating in classes and/or performances. It is understood that classes may be required to be offered via Zoom from time to time. If this occurs, studio classes will resume in the studio when it is safe to do so. There is no refund for Zoom classes or missed classes or performances.

## **REGISTRATION**

A \$35 non-refundable and non-transferrable annual registration fee applies to all Children's and Student Divisions students. Teen/Adult Open Division classes are held on a drop-in basis and do not require a registration fee. Classes are filled on a first-come, first-served basis. Students are automatically registered for the same class schedule for the Spring Semester, and student accounts are charged accordingly. You must contact the NHB office **before the third week of January to withdraw from the Spring Semester.**

Students who participate in NHB classes are deemed to agree and consent to NHB policies and procedures. Participation is contingent upon submission of necessary forms. NHB reserves the right to preclude students from participating if required forms have not been received, accounts are not current, or upon failure to abide by NHB policies and procedures.



## **MINIMUM WEEKLY CLASS PARTICIPATION**

Ballet is artistic and athletic, requiring many hours of serious work and dedication to achieve the strength, flexibility, technical skill, and artistry necessary to correctly perform the high level of demand by NHB programs. NHB's Student Division is committed to providing the highest caliber of training to serious recreational and pre-professional students. Students in Levels 1-8 must enroll in and attend a minimum number of weekly classical ballet classes at NHB. Classes taken at other schools may not be substituted. This helps to ensure the proper development and safety of the students and allows for mastery of the material.

The number of New Haven Ballet classes per week required for students in the Student Division --

<b>Class Level</b>	<b>Minimum Required Ballet Classes</b>	<b>Recommended Classes Including Pointe &amp; Enrichment</b>
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Level 1	1	2
Levels 2/3	2	3
Levels 4/5	3 including pointe	4-5
Levels 6	3 including pointe	5-6
Level 7/8	3 including pointe	6+

Levels 2-8 are strongly encouraged to participate in enrichment classes, which support development, strength, and flexibility. Enrichment classes may not be substituted for classical ballet classes. Students must be enrolled in Student Division ballet classes to participate in Enrichment Classes.

## **EVALUATION AND PLACEMENT**

Students in NHB's Student Division are evaluated each year. Tremendous care and attention is devoted to the evaluation process to provide clear goals for our students as they develop their technique and love of dance. In addition to corrections instructor(s) provide during classes, students in the Student Division are formally evaluated to help determine their advancement for the next school season. Students often repeat class levels when they are not ready to matriculate. Placement decisions made by the Artistic Director are final.

A student's level placement is a benchmark indicating attainment of required skills and strength. Placement is a complex process and may not necessarily be based on a student's years of study or age. We rely on the expertise of NHB faculty and Artistic Director, who observe each student throughout the school season to evaluate their understanding and mastery of class material, physical strength, flexibility and development, as well as consider their attendance record, artistic development and maturity. Because the level of technical achievement within the general student population varies from year to year, overall placement standards may also vary for the different levels of the Student Division.

Advancement is a unique process for each student. On occasion, the Artistic Director may matriculate a student during the academic year if the student's progress warrants advanced placement. Unlike academic programs, it is common for students to be asked to repeat a level of training. Students must have regular attendance, make up absences, and be able to execute and master class material successfully to be considered ready for matriculation. Matriculation requires mastery of the syllabus, completion of the full academic year of study, passing any administered exams, and possessing the requisite technical ability, strength, and flexibility required for the next level. Students will be notified via email prior to the fall of the next term. Students who fail to complete a full year may not matriculate. Recommendation for matriculation occurs at the end of the academic year.

## **SHARED ABILITY**

New Haven Ballet's *Shared Ability* program consists of weekly dance workshops where dancers with and without disabilities create performances. Classes are wheelchair accessible and led by Kerry Kincy, a teaching artist who uses dance as a tool to build social and cognitive abilities. The program affords participating artists, including those with Autism Spectrum Disorder, Down Syndrome, cerebral palsy, and other challenges, and their families a chance to dance, meet, interact, and share their unique experiences in a safe and supportive environment.

## **DANCEAIR**

New Haven Ballet's *DanceAIR* program offers free in-school ballet classes to young children at New Haven public elementary schools who may not otherwise have access to high-quality arts education, which includes scholarships that cover training, dancewear, and performance opportunities.

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## **POINTE**

Pointe work is essential in preparing a young dancer for advanced ballet training. Only the Artistic Director and faculty can determine when a student is ready to begin this aspect of classical training. Strong feet, ankles, legs, and body control are the keys to physical readiness. Comprehension of classical ballet technique is essential for recommendation to begin pointe work. Students must be healthy, enrolled, and attend the requisite classes to participate in pointe classes. Level 4-8 girls must participate in a weekly pointe class. Level 4+ Boys are also welcome in pointe class upon the approval of the Artistic Director.

## **COMMUNICATION**

Students or parents with questions regarding dance classes, the curriculum, or progress are encouraged to contact the NHB office. Communication with the faculty between classes is not permitted. All questions and concerns must be directed to the office.

## **LETTER REQUESTS**

Requests for letters from NHB should be submitted to the NHB office. Letters can be requested for scholarship applications and college/school recommendations. Requests for recommendations and other letters must be submitted as early as possible and in no event, less than three weeks before it is needed.

## **CLASS CANCELLATION**

Classes require a minimum of five students enrolled per class. Classes with low enrollment are subject to cancellation.

If a class is removed from the schedule due to insufficient enrollment, students will be notified by email with at least 24 hours notice. For the most current information about classes being offered, please visit the New Haven Ballet website at [www.newhavenballet.org](http://www.newhavenballet.org). NHB maintains a policy of offering no refunds, credits, or transfers. If a class is canceled, students are encouraged to take another class in the appropriate division at the same or lower level.

## **INCLEMENT WEATHER**

NHB may cancel classes at any time if weather conditions are thought to be hazardous and/or travel may be unsafe for students and their families. If this occurs and NHB is able to offer the classes via Zoom we will advise students via Email. In case of extreme weather conditions, it is the responsibility of students and their families to contact NHB for the most updated information regarding class schedules and school closings. Inclement weather closings will be reported in NHB's voicemail at 203.782.9038, online at [www.newhavenballet.org](http://www.newhavenballet.org) and WTNH weather at [www.wtnh.com](http://www.wtnh.com).

NHB will also send a courtesy email to notify enrolled students of school closings. NHB will not add classes or extend the calendar school year to make up for classes missed due to inclement weather or unexpected school closings. No refunds or credit will be given for classes missed due to inclement weather. Students are encouraged to make up any missed classes in their current level or one level down.

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## **LOST AND FOUND**

NHB is not responsible for lost or stolen items. Items found at NHB should be taken to the NHB office. To inquire about a lost item please contact the New Haven office at 203.782.9038.

## **PARKING**

The area in front of 70 Audubon Street is a no-standing zone. Street parking and parking in the Audubon Court Garage are available. Street parking is available for the 591 Whitney Avenue studio. Parking is available for the Branford and Bethany studios in the adjacent parking lots.

## **STUDENT ARRIVAL/DISMISSAL POLICY**

Studio classes require arrival at least 15-minutes prior to classes starting. Students are required to have an adult present for arrival and dismissal. Family members are not permitted in the waiting areas. There is a 15-minute waiver period past the dismissal time. **Student accounts will be charged \$25 for every 15-minute increment past the waiver period for late pick up.** For example, a student's account will be charged \$25 if class ends at 7:00 p.m. and pick up occurs at 7:25 p.m.

## **ETIQUETTE/CONDUCT**

NHB maintains a high standard for professional behavior. Proper etiquette for a dancer not only enhances his/her/their study at NHB, it carries over into his/her/their academic life and professional future. Students must be prepared for class, focused and dedicated in the classroom, and productive with their time before and after class. The hallways should remain quiet and used for stretching, conditioning, and mentally preparing for class. Students should be dressed and ready when the instructor enters the studio. There should be no talking in class or rehearsal unless there is an inquiry for the instructor.

NHB expects students to be supportive of one another and work as a team to create a positive atmosphere in the classroom. Gossip, bullying, or any other inappropriate behavior will not be tolerated. Students of NHB represent the school and are expected to demonstrate only the finest professional behavior both in and out of class, in person and when using electronic media or other means of communication. NHB faculty and staff may not "friend" students in NHB's Student or Children's Division on Facebook or other similar electronic sites/media and students and faculty/staff are asked to "unfriend" such NHB students. Inappropriate or unacceptable conduct by staff, faculty or students may result in sanctions.

Parents are role models for children. NHB expects parents (and family members) to conduct themselves in ways that promote a positive atmosphere at NHB through conduct in and associated with NHB – in person and when using electronic media or other means of communication. NHB expects that parents and family members of students will conduct themselves by showing respect and courtesy for all students, staff, and faculty. Inappropriate or unacceptable conduct by parents or family members may result in warnings or sanctions to the parent, family member or student in the sole discretion of the Artistic Director. Unacceptable behavior by anyone associated with a member of the NHB community that threatens to, or actually results in, harm to an NHB student or any member of a student's family, may result in sanctions, including but not limited to suspension or expulsion from classes, performances and/or the school, with the assessment of harm, threats of harm and appropriate sanctions to be determined in the sole and absolute discretion of the Artistic Director. No refunds or credits will be given for amounts previously paid or still owing to NHB from a sanctioned student or that student's sanctioned family.

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## **ATTENDANCE AND PUNCTUALITY**

Regular, punctual attendance is important for students to progress. Being on time for class is essential. Classes begin with warm-up exercises to prevent injuries that might result from the more difficult steps that follow. **Students who are more than ten minutes late or who leave class for more than 5 minutes will be asked to observe the remainder of class and be marked absent.** Students should not disrupt class by entering late or leaving early. Students who must leave early should get prior permission from the instructor at the beginning of class.

## **ABSENCES**

All students must notify the NHB office at 203.782.9038 of any absences or lateness. NHB asks that students err on the side of caution and stay home if they are experiencing any symptoms, including a runny nose, red or watery eyes, sneezing, cough, or fever. Students must adhere to health and safety policies, be fever free for 24-hours prior to returning and wear a mask to class if returning after illness or exhibit any symptoms. Excessive absences, tardiness, or leaving class within the semester will affect evaluation results, future placement, and possibly participation in productions.



## **MAKEUP CLASSES**

Students are permitted to make up a maximum of one month's worth of classes per semester and should make up any classes missed due to injury, illness, inclement weather, etc. This does not include periods when the school is closed, such as Thanksgiving Break, Winter Break, Spring Break or Performance Tech Weeks. Makeups must be completed within the same semester at the student's level or the level immediately below in any division in which the student's age is appropriate. No refund or credit is given for missed classes regardless of the reason, except as follows: i.) upon presentation of a medical doctor's note stating the student suffered an injury or illness, which prevents the student from participating in consecutive classes in any capacity for a period greater than 1-month, or ii.) the family has moved out of state. **Makeups are not required if the school is closed for a single day. Makeups for multi-day breaks, such as Thanksgiving, Winter Recess, Easter, or Performance Tech Weeks, are not offered as the calendar accounts for these planned breaks.**

## **FOOD**

NHB is a peanut-free environment. Students are encouraged to eat a healthy snack and hydrate sufficiently before class. No food, gum, or other snacks or drinks are allowed in the studios, waiting areas, or dressing rooms. Chewing gum is not permitted. Students participating in numerous classes or lengthy rehearsals may bring bottled water into the classroom. Because of allergies, students, and parents are not permitted to bring

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food to share with the class.

## **HEALTH**

Ballet dancers are athletes as well as artists. Achieving peak performance in classical ballet calls for exceptional physical, mental, technical, and artistic skills. Compromising health in pursuit of thinness reduces a dancer's ability to sustain the rigors of classical ballet training and can have severe and extreme consequences. While many students who study dance have lean physiques, NHB is committed to ensuring students adhere to healthy eating practices and sustain healthy body weight. NHB reserves the right to ask any student who appears to be lower than 20% of their Body Mass Index (BMI) or who presents with a rapid or excessive change in body weight to not participate in classes, rehearsals, and/or performances.

## **CELL PHONES AND ELECTRONIC DEVICES**

Students must leave cell phones and other electronic devices on silent or off at all times at NHB. They are not permitted to check cell phones or use electronic devices during class but may use them between classes.

## **FIRST AID**

A first aid kit is available in case a student is injured. NHB is not able to distribute over-the-counter or prescription medications.

## **SUMMER**

Summer is an important time for classical ballet students to maintain their fitness level and continue their artistic development. NHB offers Summer Intensive Programs for ballet students aged 3-19. Participation in the sleep-away summer intensive at Choate Rosemary Hall is competitive, and an audition is required for admittance. Serious students of all ages are encouraged to participate in New Haven Ballet's and/or recommended national dance programs to allow students to continue to improve their technique and artistry over the summer. Working in a concentrated environment maximizes progress and growth.

Recreational dance classes are offered during the summer to students ages 12+ on a drop-in basis, and summer open division intensive workshops may also be offered.

## **PARTICIPATION IN COMPETITIONS, FESTIVALS, & OTHER PERFORMANCES.**

NHB is committed to providing the finest professional classical ballet instruction, which means that class time is dedicated to training. NHB does not condone participation in competitions. The New Haven Ballet Company is often invited to participate in prestigious festivals and other performances. The Artistic Director will select students who are members of the Company to participate in such events. These performances provide serious students who demonstrate strong potential with additional opportunities for private coaching and further artistic development. NHB's annual tuition does not cover festival expenses; each student will be responsible for such fees.

## **COPYRIGHT**

All dance works staged and/or choreographed by NHB staff, faculty or students remain the property of the respective choreographers and NHB. In addition to NHB's copyrights, photographers and videographers own copyrights that must be respected. The posting, publishing, or use of photos and/or videos featuring classes, rehearsals, or works staged and/or choreographed by NHB is strictly prohibited without the prior written consent



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## **CONCERNS/COMPLAINTS**

Individuals with concerns should address them to the Office Administrator, who will assess and bring the concerns to the attention of the appropriate person.

## **TUITION --**

### **CHILDREN'S AND STUDENT DIVISIONS**

Students in the Children's and Student Divisions sign up for the entire academic year. Drop-ins and class cards are not accepted in these Divisions. To enroll in the Student Division, students must be attending full-time in an accredited or equivalent program. Students aged 20+ are encouraged to participate in Open Division classes.

Tuition prices for the semester are listed on the website, [www.newhavenballet.org](http://www.newhavenballet.org), and may also be obtained from the NHB office. Students are encouraged to pay in full for each semester. At a minimum, students are required to pay half of the semester's tuition plus the full registration fee to reserve their place in and take classes on the first day of the program or term.



## **TEEN/ADULT OPEN DIVISION DROP-IN CLASSES**

The Open Division comprises NHB's recreational program, and classes are held on a drop-in basis. Students aged 12+ years who do not wish or are unable to participate in the requisite number of Student Division classes are welcome to participate in Open Division classes but must pay for these classes individually or purchase a 10-class card. Refunds or replacement cards for lost or stolen class cards will not be issued.

## **SCHOLARSHIPS AND FINANCIAL ASSISTANCE**

Merit scholarships may be awarded by the Artistic Director to advanced-level students who have demonstrated extraordinary professional potential. Financial assistance, which is very competitive, is available for students participating in Creative Ballet 2 and higher and is competitive. Financial assistance is determined on an annual basis in August.

Students awarded scholarships or financial assistance must attend all classes for which they are registered. If an absence is unavoidable (i.e., illness, family emergency, etc.), students must notify NHB as soon as possible to excuse their absence. Scholarships and financial aid will extend to tuition only and can only be applied to the specific programs outlined in the student's scholarship or financial aid agreement. Students are expected to participate in all workshops, programs, summer intensives, educational presentations, competitions, and

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festivals on behalf of NHB when necessary. They should adhere strictly to NHB's policies, pay all required registration fees and/or deposits on or before the first day of class, and always strive to exemplify high moral character, a strong work ethic, and excellence in performance.

For financial assistance consideration, applicants must meet the following requirements:

1. Submit a completed financial assistance application
2. Submit a one-page essay on why dance is important to the student
3. Submit the most recent report card
4. Supply a copy of the most recently completed income tax forms
5. Schedule a Placement Class (new students only)

NHB has a finite amount of financial aid available. Once NHB has awarded this amount, no additional aid is available until the following year. Financial assistance awards are highly competitive. Students must demonstrate a high aptitude for classical ballet study, commitment to study ballet, and financial need. **All financial assistance application materials are due August 1.** Financial assistance is given to full-year students and those participating in the recommended classes. Please be mindful of deadlines, as late applications are not considered.

## **PAYMENT PLANS**

Payment plans are available under unique circumstances with the approval of the Financial Aid Committee and Artistic Director. Please contact the business manager to see if you might qualify.

## **REFUND POLICY**

Registering for any NHB program is a commitment for the entire year or the full semester for the Children's and Student Divisions. **NHB maintains a strict policy of offering no refunds, credits, or transfers. Tuition is non-refundable regardless of whether the program has already begun, converts to Zoom; you experience Zoom connection issues or other reasons.** Refunds are unavailable for class cards or any Open Division class(es). The only exceptions to this policy are: i.) upon presentation of a medical doctor's note stating the student suffered an injury or illness, which prevents the student from participating in consecutive classes in any capacity for a period greater than 1-month, or ii.) the family has moved out of state.

## **PERFORMANCE OPPORTUNITIES -- NHB WINTER AND SPRING PRODUCTIONS**

NHB students may participate in NHB's *Nutcracker* and/or Spring productions each year.

## **PARTICIPATION IN PRODUCTIONS**

Participation in performances is by audition or invitation only. Students must have and maintain good class attendance with current account balances to be eligible to perform.

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Photo: Thomas Giroir ©2022

Casting for roles is entirely at the discretion of the Artistic Director. Students and parents are responsible for reading the rehearsal schedules and noting when rehearsals occur, which is subject to change, and attending all rehearsals and performances as scheduled. Dress rehearsals are mandatory. Students must attend their regularly scheduled ballet classes to participate in rehearsals safely. Students who miss more than two rehearsals or a dress rehearsal may not be allowed to perform.



## **NEW HAVEN BALLET COMPANY (NHBC)**

In January, New Haven Ballet students in levels 5-8 are eligible to audition for the New Haven Ballet Company. Rehearsals are held on Tuesdays, Thursdays, Saturdays, and Sundays.

The NHBC aims to provide intermediate- and advanced-level students with enhanced training opportunities through additional performances and exposure to special coaching by the NHB faculty, the artistic director, guest choreographers, and teachers. In recent years, NHBC has worked with numerous professional teachers, choreographers, and dancers from companies such as the New York City Ballet. NHBC's eclectic repertoire includes classical, neo-classical, modern, and other dance forms. To be eligible to audition, students must be enrolled, have good attendance in the minimum recommended number of weekly classes for their level, and commit to attending all rehearsals and performances.

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Photo: Thomas Giroir ©2022

## **THE NUTCRACKER**

NHB presents *The Nutcracker* at the Shubert Theater every December. Specific audition information will be emailed and posted at [www.newhavenballet.org](http://www.newhavenballet.org). It is the responsibility of students and parents to read and note rehearsals posted on the schedule, which is subject to change.

Participating in *The Nutcracker* is an honor and privilege. It requires tremendous discipline and dedication on behalf of everyone. Students are required to attend all rehearsals. Rehearsal schedules are fluid, meaning rehearsals are scheduled as needed based on how well students master choreography. Over 200 students may participate in *The Nutcracker* and must be scheduled for rehearsals on Saturdays and Sundays. Levels 6-8 students rehearse on Tuesdays, Thursdays, Saturdays, and Sundays. For this reason, rehearsal schedules are set for a few weeks at a time. Parents and students must review the rehearsal schedules as they are posted. Students must attend their regularly scheduled ballet classes to participate in rehearsals, and accounts must be current for students to audition for and participate in *The Nutcracker*. A *Nutcracker* Handbook will be posted when casting is posted.

## **COSTUMES**

Costumes and rehearsal tutus must be handled with the utmost care. If a student returns a costume to NHB with stains or other damage, the student will be charged a fee for such damage. Students must keep their hands clean when wearing costumes and not eat, drink, apply makeup, or sit on the floor while wearing costumes or rehearsal tutus to prevent damage or stains.



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## AUDITIONS

*The Nutcracker* audition registration is online through the studio registration portal. The complete form is also available on our website, [www.newhavenballet.org](http://www.newhavenballet.org). Please arrive on time for registration. At the end of the audition please return your number.

We ask that parents speak with children about the audition process. Students who have their hearts set on a particular role and are not open to the entire *Nutcracker* experience for the joy of participating in the performance may wish to refrain from auditioning. All parts are important – each provides for artistic growth, a chance for learning, and is essential to the production. Students who audition understand and agree to gracefully accept and perform any part awarded to them. Audition results will be e-mailed to students. All casting decisions are final and not negotiable.

## AUDITION ATTIRE

Required attire for students who identify as girls:  
Pink or flesh-toned tights  
Class leotard  
Pink or flesh-toned ballet slippers to match tights  
Pointe shoes must match tights

Required attire for students who identify as boys:  
White T-shirt  
Full-length black tights  
Black ballet slippers

## CLASS ATTIRE

NHB maintains a strict dress code to encourage improved concentration. Students are required to wear the specific uniform assigned to their level. Students who are not properly attired may be asked to leave class in order to change into appropriate clothing.

The following reminders apply to NHB students:

Uniforms should be kept clean and neat. Holes and frayed edges must be mended. Long hair should be pulled up securely; a neat bun is required. Watches, jewelry, and safety pins should not be worn in the studio. Dance shoes should never be worn outside the building.

## PLACEMENT CLASSES

Placement classes are required for students transferring from other schools into the Student Division and for students who have not completed their class level (e.g., a student who leaves after the fall term and wishes to return the following fall term). Please get in touch with the NHB Office Manager to schedule a placement or audition class at 203.782.9038 or [administrator@newhavenballet.org](mailto:administrator@newhavenballet.org). Students will be notified of the placement decision.



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## **VOLUNTEER OPPORTUNITIES**

There are a wide variety of volunteer opportunities available, from helping backstage during rehearsals and performances to transporting costumes and other items to/from the warehouse. Volunteering is also a great way to meet new friends with common interests. Any student or parent/guardian interested in volunteering at NHB should contact Ruth Barker at [administrator@newhavenballet.org](mailto:administrator@newhavenballet.org).

## **SUPPORTING NHB**

Recognized as the preeminent dance school in the greater New Haven region, NHB is committed to providing accessible, high-quality dance training to students of all ages and levels of ability. Studying dance at NHB helps students create successful lives. Tuition only covers a portion of NHB's actual operating costs. **Your gift of any amount can make a difference to help NHB fulfill its mission! Make a gift to NHB's Annual Fund today by calling 203.782.9038.**

## **PARENT/STUDENT AGREEMENT**

We acknowledge that we have read, fully agree to, and understand the Student Handbook and what is expected of the students and parents at NHB. In order to participate in classes, the following Students, parents, and families understand and accept the agreement terms. I understand there is no refund for COVID-19 or other reasons except as stated in the handbook above.

I give my child permission to participate in all classes, rehearsals, and performances pertaining to NHB. In an emergency, I authorize NHB, its representatives, members, officials, agents, employees, paramedics, and/or the nearest hospital emergency room to administer medical attention to the minor named in this Letter of Agreement. I further understand that NHB and any of its representatives, members, officials, agents, and employees are not responsible for injuries sustained on the premises of the NHB studios or during any other activity or performance of NHB and agree to pay for any and all costs associated with medical treatment sought and/or administered.

I certify that my child/ward does not suffer from any allergies, which NHB needs to be aware of. If my child/ward does have a severe allergy, I have notified the NHB office in writing and explained any care my child requires should he/she suffer from an allergic reaction while participating in any activities relating to the program for which I am registering my child. I recognize that dance is a physical art requiring physical exertion and flexibility, and injuries may occur. Yet, I hereby release and forever discharge New Haven Ballet, its agents, employees, instructors, and representatives from all claims, demands, or claims for relief that may arise from or relate to any injury from participation at NHB. This shall include but not be limited to all activities in the dance studio, directly or indirectly around the dance studio, or in any other place so designated by NHB, including but not limited to the Shubert Theater. Further, I understand that in the instruction of dance, particularly ballet, the instructor may occasionally touch the student. This touching will occur only to assist the student in the proper alignment and execution of dance steps. I hereby authorize the dance instructors to touch my child/ward in an appropriate fashion for the purpose of providing ballet instruction. By registering for or participating in any class, rehearsal, performance, or other activity related to or sponsored by NHB, (a) I

# NEW HAVEN **BALLET**

**LISA KIM SANBORN** ARTISTIC DIRECTOR

acknowledge and assume any risks of participation in the Programs; (b) NHB, its faculty, employees, agents and volunteers and any performance space provider shall be indemnified, defended, released and held harmless by my child and the parents/guardians for, against and/or from any expense, damage, loss, claim, injury or action arising out of or related to, caused by or suffered by my child while at NHB or participating in any NHB Program; (c) NHB is not responsible for any lost, misplaced or stolen items; and (d) I waive all claims related to or arising out of the foregoing. I understand and agree that no monies or other consideration in any form, including reimbursement for any expense incurred by me or my child/ward, will become due to me, my child, our heirs, agents, or assigns at any time because of my child's participation in any of the above activities. I understand that video cameras may be installed in the studio to ensure the safety and well-being of myself and/or my child/ward.

## **Photo Waiver**

I hereby consent to have my child/ward photographed, filmed, audiotaped, and/or interviewed and grant the rights in perpetuity. I also agree to release, indemnify, and hold harmless NHB, its members, officials, agents, and employees against any claims, demands, actions, complaints, suits, or together forms of liability that shall arise or be caused by the further use of my child/ward on radio, television, on the internet, in motion pictures, the print medium, or in all media now known or hereafter devised.

## **Tuition Policy**

I understand and agree that I am liable for the full tuition amount indicated on any NHB statement, including any late charges, fees, or interest, even in the event of the student's withdrawal or dismissal from the program before its completion. NHB does not offer tuition refunds for missed classes, withdrawal, conversion to Zoom or other remote learning format, or dismissal from the program. No credit will be given for missed classes due to injury or illness.

Upon registering and participating in classes, I have read this document and fully agree and understand its terms.